

To: All Staff

NOTICE: Upgrade to Windows 11

On 14 October 2025 (Tuesday), Windows 10 will reach its end of support. After this date, Microsoft will no longer provide security updates or technical support, increasing security risk for devices that remain on Windows 10. To maintain security and operational efficiency, all PCs are recommended to upgrade to Windows 11.

Before you upgrade, please:

1. Verify your PC meets the Windows 11 [Minimum Hardware Requirements](#).
2. Backup your data.

The Windows 11 upgrade takes approximately 2–4 hours, depending on your PC's hardware configuration. For details, please refer to the [Upgrade to Windows 11 webpage](#).

Should you have any inquiries, please contact our Service Call Centre at extension 7899 or email us at hotline@hkbu.edu.hk.

2 October 2025
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