

Next week will perform next round of add/drop, there are a few things to note:

1. Direct link to access add/drop: <https://iss.hkbu.edu.hk/buam/directAddDrop>
2. No of students and year of study for add/drop and period as below:

| <u>SUN</u> | <u>MON</u> | <u>TUE</u> | <u>WED</u> |
|------------|--|--|---|
| | 1 <u>TPg All:</u> 10am start: 4153 <u>Ug Y4</u> 9am-1pm: 1183 2-6pm: 1196 7-11:59pm: 2379 <u>Ug-Ex</u> 7pm start: 388 | 2 <u>TPg All</u> 4153 <u>Ug Yr3</u> 9am-1pm:1107 2-6pm: 1103 7-11:59pm: 2210 <u>Ug-Ex</u> 388 | 3 <u>TPg All</u> 4153 <u>Ug Yr2</u> 9am-1pm: 752 2-6pm: 752 7-11:59pm: 1504 <u>Ug-Ex</u> 388 |

| <u>THU</u> | <u>FRI</u> | <u>SAT</u> |
|---|--|--|
| 4 <u>TPg All</u> 4153 <u>Ug Yr1</u> 9am-1pm: 955 2-6pm: 954 7-11:59pm: 1909 <u>Ug-Ex</u> 388 | 5 <u>TPg All</u> 4153 <u>Ug All</u> 10am start: 8002 <u>Ug-Ex</u> 388 | 6 <u>TPg All</u> 4153 <u>Ug All</u> 8002 <u>Ug-Ex</u> 388 |

3. Accessing Moodle During BUniPort Outages

If BUniPort is unavailable, you can still access Moodle directly via the following links:

- a. [eLearning Landing Page \(HKBU/SCE Moodle\)](#)
- b. [HKBU Moodle](#)
- c. [SCE Moodle](#)

4. Accessing HIMS During BUniPort Outages

If BUniPort is unavailable, you can still access HIMS directly via the following links:

- a. https://iss.hkbu.edu.hk/buam/Auth?request_srvc_id=UW%2DALLSTAFF%2DS08&server_ip=3KSFDmDJt_7_J0uWZBjBs4SQh6nLMbllcu8aoWHNdMw=&session_to ken=RID_SHC%2DHSS (HIMS Admin Console)
- b. <https://iss.hkbu.edu.hk/himsApp/external/login> (HIMSAPP)

Course Add/Drop for Semester 1, 2025/26

As classes for Semester 1 of 2025/26 will begin soon, we would like to draw your attention to the following points regarding the Course Add/Drop exercise and your course enrolment:

1. Classes for Semester 1, 2025/26 will begin on 1 September 2025. Please view your updated course enrolment record and class timetable via the [DIRECT LINK](#) (select 'My Enrolment Records & Class Timetable' under 'Registration') before attending classes.
2. Online course add/drop is scheduled for 1 – 13 September 2025 (except for 7 September). To avoid system overload, please perform course add/drop via the [DIRECT LINK](#) (select 'Course Add/Drop' under 'Registration') during the period.
3. Please check the timeslot assigned to you via the [DIRECT LINK](#) (select 'Course Add/Drop' under 'Registration').

| Timeslot for Course Add/Drop | Students |
|--|---|
| 1 – 4 Sep AM session (9am – 1pm) or PM session (2pm – 6pm) and Re-opened session (7pm - 11:59pm) *Note: Each student has been randomly assigned to the morning or afternoon session for adding/dropping courses according to their study year. Students who have been assigned an afternoon session in Semester 1 of 2025/26 will be given a morning session in Semester 2, and vice versa. | 1 Sep – Year 4 or above 2 Sep – Year 3 3 Sep – Year 2 4 Sep – Year 1 |
| 5 Sep (10am) – 13 Sep (11:59pm) (except 3:30am-5:30am & 8:30am-10am each day, and 7 Sep) | All students |

4. Adding/dropping courses is on a first-come first-served basis. Before adding courses, you may find the course requirement details via the [DIRECT LINK](#) (select 'Course Information' under 'Programmes & Courses Information'). Please note that successful enrolment on the course is subject to fulfillment of all registration requirements, e.g. pre-requisite requirement and availability of class quota, etc.

5. Kindly note that the application for excess study load, waiving pre-/co-requisite requirements, waiving target student requirements, or adding a course which requires instructor's approval can be submitted online via the [DIRECT LINK](#) (select 'Online Form' under 'Registration and Progression'). The online application system will be opened at 10am on 28 August and closed at 5pm on 11 September. You should submit your application(s) **as early as possible** to allow sufficient time for the approvers to consider the applications and for yourself to complete course registration before the course add/drop deadline. Please refer to the [Course Add/Drop](#) page of the AR website for further details about course add/drop.
6. Please also note that information on change of class timetable, cancellation of course/section will be released via the 'Important Announcements' in the 'Course Add/Drop' function during 1 – 13 September.
7. Should you have any questions regarding course add/drop, please contact us at 3411-2224 from 1 – 13 September 2025 during the [service hours](#).
8. For enquiries related to the system performance during the add/drop period, please contact the Office of Information Technology (ITO) at 3411-7899 during the [service hours](#).